

Brook Town Council Special Called Meeting
Brook Town Hall
December 17, 2024 – 5:30 P.M.
Minutes

Attendees:

Town Council: Jeff Laffoon, Brad Wilson, Rex Chapman
Attorney:
Asst. Superintendent:
Clerk/Treasurer: Kathy Babcock
Deputy Clerk:
Marshal:
Fire Chief:
Building Commissioner:
Iroquois Township Trustee:
Guest:

Jeff Laffoon called the meeting to order.

Brad Wilson asked about the Bee Window Contract for windows at the conservation Club. The deposit has been sent, and we are waiting for spring.

Park Director was discussed, it was decided that the Park Director would be paid \$100.00 per month on contract.

Cleaning contracts for the Town Hall, Conservation Club Cabin, and Community Center will be the same as in 2024.

The Building Commissioner contract will remain the same as 2024.

The Brook Activity Committee will be appointed in January for 2025.

Jeff Laffoon reported that the Brook Community Club had an outstanding check when they closed their Bank account and turned all funds over to the town. We will write a check from Unappropriated Park Fund to Community Club for \$180.00 to cover this.

Applications for the part time position were discussed. Mike Hilton and Jeff Plott applied; Brad Wilson made a motion to hire Mike Hilton and Jeff Plott for the part time labor position to start December 2024 thru 2025. Rex Chapman seconded. All approved, motion passed.

The PTO portion of the Salary Ordinance was discussed. It was decided to add the following: No one can have more than 2 consecutive weeks off at a time, and must work 1 week before any more time can be taken. One weeks' notice must be given to the Board President before a week or more may be taken off.

Holidays need to be rotated from year to year.

Brad Wilson made motion to adjourn the meeting, Rex Chapman seconded. All approved, motion passed.

Meeting Adjourned.

Respectfully Submitted,

X

Kathy Babcock

Kathy Babcock
Clerk/Treasurer

X

Jeff Laffoon

Jeff Laffoon
Town Council President

X

Rex Chapman

Rex Chapman
Town Council Member

X

Brad Wilson

Brad Wilson
Town Council Member