

Brook Town Council
Brook Town Hall
August 12, 2025 – 6:30 P.M.
Minutes

Attendees:

Town Council: Rex Chapman, Jeff Laffoon, Brad Wilson
Attorney: Rebecca Goddard
Superintendent: Nick Snodgrass
Asst. superintendent: Jonathan Laffoon
Clerk/Treasurer: Kathy Babcock
Deputy Clerk: Nichole Massey
Marshal: Chip Flahive
Fire Chief:
Building Commissioner:
Iroquois Township Trustee:
Park Director:
Guest: Katie Zenor, David Hamilton, Greg Hamilton, Kelly & Amy Wedding, Rich Thiel

Jeff Laffoon called the meeting to order.

Pledge to flag

Minutes

Rex Chapman made a motion to accept the minutes from the July 15, 2025 meeting. Brad Wilson seconded the motion. All approved, motion passed. Rex Chapman made a motion to accept the minutes from the July 28, 2025 Executive session. Jeff Laffoon seconded the motion. All approved, motion passed.

Financials

Brad Wilson made a motion to approve the Financials. Rex Chapman seconded. All approved, motion passed.

Brook Economic Development

It was decided to schedule a meeting of the Brook Economic Development Commission at the Cassini Property on August 19, 2025 @ 5:00 P.M.

Community Events Committee

Jonathan Laffoon reported that plans for the Fish Fry on September 6, 2025 are all ready to go.

Conservation Club

Jonathan Laffoon reported that Newton County /Soil and Water didn't get all the funding for the Rain Garden. They are asking the Town of Brook for \$3000.00. Rex Chapman made a motion to give Newton County Soil and Water \$3000.00 from the Conservation Club allocation in the Landfill account to cover the rest on the cost of the Rain Garden. Brad Wilson seconded. All approved, motion passed.

Fire Department

Jeff Laffoon reported that there are 5 people going to attend the Fire Fighter 1 & 2 training. The new Command Truck is ready and waiting for delivery.

Marshal

Chip turned in the monthly report. There was discussion about a new police vehicle.

Superintendent

Nick Snodgrass turned in the monthly Water and Sewer MRO reports.

Nick reported that the engine in the generator at Well#3 is being repaired by C R Repair.

The generator for the lift station has a leaking head Gasket. If it is installed by an authorized dealer, it will have a warranty. Rex will call Steve Bower.

Nick has made a map of all the manholes.

Asst. Superintendent

Jonathan Laffoon reported that all of the doors at the Community Center. The roof at the Community Center was done today and the flat roof will be done tomorrow.

Jonathan submitted another quote from Town & Country with the omission of for \$61076.00.

Rex Chapman made a motion to accept the Town & Country Paving bid for. Brad Wilson seconded. All approved, motion passed.

Jonathan presented another bid from Heidi McCord for interior and exterior fall pest control at the Town Hall, Community Center, & the Cabin for \$250.00 total. Rex Chapman made a motion to accept the Bid from Heidi McCord for Pest Control. Brad Wilson seconded. All approved, motion passed.

Jonathan presented two quotes from Freedom Electric; the first one is for \$2078.00 to replace all the downtown lights with LED 5000K bulbs and rewire pole outlets to existing timers so they all come on at the same time. Also, he will install photocells on the existing outlet circuits in the park for the Christmas light display to operate from dusk till dawn.

He will also install in-use covers on the outlets throughout the park to prevent water from getting into the plugs when in use. Brad Wilson made a motion to accept the bid from Freedom Electric for \$2078.00 to complete the above wiring projects. Rex Chapman seconded. All approved, motion passed.

The other quote from Freedom Electric for \$1453.00 is to install new exterior lights on gym and dispose old lights. He will locate existing circuits to use for the replacement lights. Rex Chapman made a motion to accept The Bid from Freedom Electric to replace the exterior lights at the Community Center. Brad Wilson seconded. All approved, motion passed.

NEW BUSINESS

Touch a Truck Event

Katie Zenor from the library was her asking to have a Touch a Truck program at Brunton Park on August 23, 2025. She requested that Railroad Street by the Community Center be closed and the bathrooms be open for the event.

Jesse Smolek – Water Leak

Kathy presented a letter from Jesse Smolek asking for a credit because the head blew off his hose and ran in his yard all weekend. Brad Wilson made a motion to adjust the sewer portion of his bill back to his average usage. Rex Chapman seconded. All approved, motion passed.

Kelly Wedding

Kelly & Amy Wedding were here to check on the Water and Sewer Hook-ups on 636 and 624 N Railroad Street. Everything is ready to get started. The Board thanked Kelly for cleaning up the property at 607 N Railroad,

Rich Thiel –Park Street

Rich Thiel was here with concerns about the proposed culvert issue on Park Street, and how it will affect the access to his property.

Clerk Notes

Kathy stated that she had to report on how the Opioid Settlement Money has been used. We have not used any of the funds. Rebecca Goddard is going to look into how the money can be used.

Kathy reported that the \$835,000 Waterworks Revenue Bond held by the Huntington Bank who has sold the Corporate Trust business to Argent Trust Company who will take over as trustee for our Bond.

Kathy presented a quote from Mike's Maintenance & Repair Service for new computers. Brad Wilson made a motion to purchase 2 new Dell Tower pc's and to install MS Office H & B 2019 for the quoted price of \$2012.00. Rex Chapman seconded. All approved, motion passed.

Attorney

Rebecca Goddard reported that the property at 416 W Cummings is being purchased and the new owner is going to tear it down.

The owner of the property at 513 W Sell Street did not pick up the certified letter so she is going to be served by law enforcement. If we do not hear from her within the allotted time it will go before the judge for judgment.

Claims

Brad Wilson made a motion to pay claims. Rex Chapman seconded. All approved, motion passed.

These minutes are a summary of actions taken at the Town of Brook Council Meeting. The full video archive is available for viewing at [youtube.com /@BrookTown-p8u](https://www.youtube.com/@BrookTown-p8u).

Rex Chapman made motion to adjourn the meeting, Brad Wilson seconded. All approved, motion passed.

Meeting Adjourned.

Respectfully Submitted,

X

Kathy Babcock

Kathy Babcock
Clerk/Treasurer

X

Jeff Laffoon

Jeff Laffoon
Town Council President

X

Rex L. Chapman

Rex Chapman
Town Council Member

X

Brad Wilson

Brad Wilson
Town Council Member